

HOW TO APPLY FOR THE WSA YOUNG INNOVATORS: DATABASE & MANUAL

To apply for WSA Young Innovators 2017 you can use our Database and Young Innovators Contest tool. Please follow below steps to apply for your country.

To explain the process, we have used the country "Spain" as an example, "Test" as name, "text" for all the information fields.

If you have questions or encounter problems, please get in touch: office@worlsummitawards.org

GOOD LUCK!

APPLY AT THE YOUNG INNOVATORS CONTEST WEBPAGE

PLEASE NOTE: The WSA Young Innovators is strictly limited to applicants under 30 years of age. The main project participants have to be not more than 30 years old at the time of application.

STEP 1: Click register

Click on the orange button "Register": <u>https://db.icnm.net/Signup/Youthaward/2017/</u>

	YOUNG INNOVATORS	Register Sign in
Welco	ome to the WSA Young Inno	vators 2017 registration page!
Sign in	the credentials you received by mail from us or sign in with an existing	The World Summit Award WHO CONTRIBUTE TO A
account from f	Your username	
Account from f Username Password	Your username	KNOWLEDGE



STEP 2: Complete the registration form

Complete all the fields and click the blue button "Submit and Continue" when the data is correct.

	NOVATORS			olginin
vveicome to	o the WSA Young	g Innovators 2017 re	egistration page!	
Register no	w!			
Register no	formation in order to create a user account	nt. Afterwards you will be able to sign in and register	projects to submit to the contest.	
Register no Please fill in your personal in First Name*	formation in order to create a user accoun	nt. Afterwards you will be able to sign in and register Last Name ^a	projects to submit to the contest.	
Register no Please fill in your personal in First Name* Email*	formation in order to create a user accoun John Johndoe@example.com	nt. Afterwards you will be able to sign in and register Last Name*	projects to submit to the contest.	
Register no Please fill in your personal in First Name* Email*	formation in order to create a user accoun John johndoe@example.com	nt. Afterwards you will be able to sign in and register Last Name* Click after complete	projects to submit to the contest. Doe Reset form Submit and	d continue

After submitting your registration, a new page should confirm you that a mail has been sent to you with the instructions of the next steps.

Welcome to the WSA Young Innovators 2017 registration page! Register now! Data submitted. Please check your mail for further instructions. If you did not receive an email within a few minutes, please check your spam folder or contact us (contestab@exgen.io) v 2017 ICMN Contest Contest Contest	Register	Sign in
* Data submitted. Please check your mail for further instructions. If you did not receive an email within a few minutes, please check your spam folder or contact us (contestdb@exgen.io) © 2017 ICNM Imprint	Velcome to the WSA Young Innovators 2017 registration page!	
Lata submitted. Please check your mail for further instructions. If you did not receive an email within a few minutes, please check your spam folder or contact us (contestdb@exgen.io) © 2017 ICNM Imprint		
© 2017 ICNM Imprint	Register now!	
	Contestdb@exgen.io)	



STEP 3: Check your email account

As soon as you registerd you will receive an email with your login data for the database. **Please check also your spam folder**, to make sure you don't miss the mail. If you did not receive an email, get in touch with WSA Office: <u>office@</u> worlsummitawards.org

WSA : Your login data	
WO WSA Office <office@worldsummitawards.org></office@worldsummitawards.org>	← Responder ∨
Dear Carlos,	
thank you for participating in WSA the official pre-selection for the World Summit Award. Please login to the database and fill in all data related to your project:	
Login Page: <u>https://db.icnm.net/Signup/WSA/2017/Spain/#page-signin</u> Your Username: BreijoCarlos USERNAME Your Password: PASSWORD	
In case you forgot your password you have the possiblity to create a new one from the login page using your user name and e-mail address. We are looking forward to receiving your submission !	1 and wish you success
Please get in touch with your national WSA expert for further information, timeline etc.	
Kind regards Your WSA Team	
office@worldsummitawards.org www.worldsummitawards.org www.facebook.com/worldsummitawards www.twitter.com/WSAOffice #WSA17	

STEP 4: Sign in

Go to: <u>https://db.icnm.net/Signup/Youthaward/2017/</u>.Enter the username and the password you received on the mail and click the blue button "Sign in".





STEP 5: Complete the form with your personal data

Please check your email address. Please make sure to edit if we should use a different address. We will inform you on the next steps so it is crucial that we have a valid mail adress.

	Complete your Profile	Complete your Profile						
NEA	Welcome to the ContestDB of the International Center for New Media							
WORLD SUMMIT AMARDS	Please confirm/edit your information i	n order to continue to the next step						
MAIN NAVIGATION	Edit your profile							
► Start	Here you can edit information regard	ing yourself						
	Personal Data							
	First Name*	Carlos	Last Name*	Breijo				
	Contact Data							
	Email*	carlosbreijo@outlook.com						
	Submit							
		Submit your profile						
		here to continue						
	Contact us if you need any assistance @	2017 ICNM			Version v1.1.0			

STEP 6: Register new project for this competition

	Welcome to the ContestDB Competition Information For more information please visit www.worldsummitawards.org
► Start	Onen Pagistrations
	Register new project for this competition Register new project for this competition
	Click to enter a new project



STEP 7: Project data

PLEASE NOTE that the category you choose on this step, **CANNOT** be modified later on the next steps.

	Project Data			
WORLD SUMMIT AWARDS	Title in English Language *	Test guideline for producers	Title in Original Language *	Prueba manual para productores
MAIN NAVIGATION	Country *	Spain	Category *	Smart Settlements & Urbanization
▶ Start	Rese Save and continue			
		Click to continu	ie	

STEP 8: Contact data

	Edit Project Details							
WSA WSA	Edit Project Information f	for: 10028 - TEST				Return to project		
Main 26 Mart 1988	(all fields marked with * are oblig	igatory)						
MAIN NAVIGATION	Contact Details	Contact Details						
▶ Start	First name *		Last name "					
	Phone number *	(incl. country code)	Email *					
	Address *		ZIP code / City *	ZIP Code	City			
	Birthday *	1 • 1 • 1970 •	Country *	Spain				
	Save (all fields marked with	n * are obligatory)						

Please click the box to avoid mistakes, if the registerd data and your contact details are the same.

	Edit Project Details							
WSA WSA	Edit Project Informati	on for: 10028 - TEST						Return to project
Maid The Rule Handler A	(all fields marked with * are	obligatory)						
MAIN NAVIGATION	Contact Details	data		Click if t	he data are t	the same		
Start	Eirst name *				Last name *			
	rischame				Last name			
	Phone number *	(incl. country code	e)		Email *			
	Address *				ZIP code / City *	ZIP Code	City	
	Birthday *	1 *	1	1970	Country *	Spain		*
	Save (all fields marked	with * are obligatory)						



STEP 9: Project data

Please use this example as a guide to complete all the fields. On the "Platform*" box, select the operating system of your app. If you use an operating system that is not listed, chose "other" and mention your system under "Special requirements".

Please be sure that the "Project/Product URL" is functional in the moment that you do this process and after submitting the application.

	Edit Project Details						
WSA WSA	Edit Project Information for: 10028 - TEST				Return to project		
M RIKET OF CILHARHARY	(all fields marked with * are obligatory)						
MAIN NAVIGATION	Some data on this page has been entered by your exper	t and cannot be changed. If you found an error, plea	ise contact us at office@worldsummitawards.org				
 Start 	Project Data						
	Title in English Language *	TEST	Title in Original Language *	TEST			
	Category *	Government & Citizen Engagement	¥				
URL	Language(s) of the product interface *		T pe of organisation *		*		
Platform	Project/Product URL *		U iversity/Company Homepage				
	Platform *		Media format *		*		
lf you	r operating						
syster	n is not listed						
	Facebook page of the project		Twitter page of the project				
	Save (all fields marked with * are obligatory)						
	Contact us if you need any assistance © 2017 ICNM				Version v1.1.0		

STEP 10: Team data

Add as many people as work and have an important role on the project: Co-Producers, designers, developers, marketing, CEO...

	Edit Project Details	
WORLDSUMMER WAR	Edit Project Information for: 10028 - TEST	Return to project
	(all fields marked with * are obligatory)	
MAIN NAVIGATION	Producers / Team Same data as contact data	
▶ Start	Gender * First name * Surname * Date of Birth * Job Title * Email *	
	· · · 1 · 1970 ·	×
	+Add producer / team member Click to add more team members	
	Save (all fields marked with * are obligatory)	



STEP 11: Project information

Please complete all the fields with all relevant details of your project as you can. Please be precise and on the point. Focus on how your product is unique, which issue it is adressed at and how it makes it's impact.

It is very useful for the Jury to have this information from your side as accurate and precise as possible. Avoid just copy pasting texts that are not really relevant for our Jury.

You can find a short guideline to complete every field on the left of the boxes.

(A)	Edit Project Details				
	Earch roject Detailo				
WSA WSA	Edit Project Information for: 10028 - TEST				
	(all fields marked with * are obligatory)				
MAIN NAVIGATION	Project Information				
MAIN NAVIGATION	Short description of the product*				
► Start	Please provide a short description impression about your digital soluti	about your project. This should give the jury a first on, what issue does it solve and a good summary.			
			1		
		1000 Characters Left			
	Add a link to a short demo video of your application. (If possible high resolution)				
		500 Characters Left	//		
	Long description of the product				
\rightarrow	0				
		4000 Characters Left			
	Installation procedure of the product				

WSA	Installation procedure of the product	
MAIN NAVIGATION		2000 Characters Left
▶ Start	Team*	
		2000 Characters Left
\rightarrow	Local and societal impact /USP* Please describe the concrete problem the UN SDGs), the impact so far and	your solution is solving (especially in the context of what makes your solution unique.
		2000 Characters Left
	Target group for the product	
\rightarrow	Tips for jurors how to navigate through your product	



You can complete the project information uploading files (screenshots, presentations, etc.) that demonstrate the real running of the project/app.

We highly recommend to produce/upload/link a short video, it can be simple and self-made, to demonstrate the look & feel of your app, and the uniqueness of it.

PLEASE NOTE: The first round of the jury will be conducted online, so the jury members have to see how the app works, without downloading each of the hundreds submissions.

(ASA)	Add a link to a short demo video of your application. (If possible high resolution)	Test				
WIR DEVENTION		Long description of the product	Test			
	VVSA	Installation procedure of the product	Test			
		Team	Test			
		Local and societal impact /USP	Test			
MAIN NAVIGATION		Target group for the product	Test			
Start		Tips for jurors how to navigate through your product	Test			
		Files (Optional)				
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Click here to	uplc	oad the files		No Files		
	× [Please upload videos, screenshots, powerpoints download all apps in the first round to try them Upload Files (Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, doc if you want to submit larger Files, please host th Filehoster or your FTP Server and provide us the	s to visualize the unique value of your application , so provide as much material as possible to dem ex.pdf pt, pptx, ppsx, xls, xlsx, avi, mp4, wmv Ma nem or p e Dow oad link here:	. PLEASE NOTE: The jury will evaluate onstrate the value of your applicatio xx Filesize: 8.00 MB)	e your product online and needs to get an idea how n Save	Use this option to upload big files
		I read and hereby agree to the Terms and Conditions for taking part in WSA 2017* I confirm, my data is complete: Submit Project. (Worning: if you submit your project, you won't be able to edit your application anymore!) or save and combinue later				



Start

Long description of the product

Test

Installation procedure of the product Test WSA Team Test Local and societal impact /USP Test Target group for the product Test Tips for jurors how to navigate through your Test Clicking on the red product "X", you can delete Files (Optional) the files you want Filename Size Test.pdf 80 KB × Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won 't download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application • Test.pdf 79.5kB (Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls, xlsx, avi, mp4, wmv | Max Filesize: 8.00 MB) If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here:



STEP 12: Check your application

Control that you have completed all the fields with the correct data and the best information for the Jury about your project.

PLEASE NOTE. You can save and continue later, then complete and edit of your application as many times as you want. **BUT** you should know that this is the last step in which you can edit your data and information.

	Project Details				
WSA	TEST				Project-ID: 10028
	Data Updated				
MAIN NAVIGATION					
 Start 	Contact Person		Last steps it) eait!!!	Edit Contact Data 🖌
	Name	Lala Laluna	Birthday	Thursday, January 1, 1970	
	Company Address	23121 kahsjkha, jkahsdjkahs 5020, 🏧 Spain	Phone / E-Mail	21213213213213 evswsa@gmail.com	
	Project Data				Edit project data 🖉
	Title in Original Language	TEST	Category	Government & Citize	n Engagement
	Type of organisation	NGO	University/Company Homepage	dsjkdha	
	Platform	ios	Media Format	Mobile App	
	Language(s) of the product interface	laksj	Project/Product URL	jshkdjh	
	Special/System requirements				
	Producers / Team				Edit producers
	Name	Date of birth	Job Title	e Email	
	1. Mr. Lala Laluna	Thursday, January 1, 1970	sdfh	evswsa@gmail.com	
	Project Information				Edit project information

WSA	WSA	Short description of the product Add a link to a short demo video of your application. (If possible high resolution) Long description of the product	Test Test Test			
MAIN NAVIGATION Start		Installation procedure of the product	Test Test			
		Local and societal impact /USP Target group for the product	Test			
		Tips for jurors how to navigate through your product	Test			
		Files (Optional)				
		Filename	Size		Actions	
		Test63.pdf	908	(B	×	
		Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won "t download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application Upload Files				
Save and co	ontin	Testpdf Tasia (Allowed Filetypes: jpg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls, xlsx, avi, mp4, wmv Max Filesize: 8.00 MB) If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here:				
later		I read and hereby agree to the <u>Terms and Co</u> Submit Project Or save and continue later	unditions for taking part in WSA 2017* (Worning: if you submit your project, you won't be a	ble to edit your application anymorel)		



STEP 13: Agree to Terms & Conditions and submit your application

As soon as you edited and inspected all data and information, you can submit your project.

To submit your project you have to confirm that you understand and agree with the Terms and Conditions of WSA 2017.

kine description of the product not in a final description of the produc							
Avec pet and s Avec	WSA	Long description of the product	Test				
Team Test Local and societal impact (JSP Test Taged group for the pindukt Test Tiged for join the forwight brough your Test Tiged for the pindukt Stat Actions Test Tiged for the pindukt brough your Stat Actions Test Tiged for the pindukt brough your Stat Actions Test Tiged for the pindukt brough your Stat Actions Test Tiged for the pindukt brough your Stat Actions Test Tiged for the pindukt brough your Stat		A Installation procedure of the product	Test				
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Contact us If you need any assistance © 2017 ICNM Version v1.1.0		I confirm, my data is comple at Submit Project (aming: if you submit your project, you won't be able to edit your application anymore!) or save and continuelater					
		Contact us if you need any assistance @ 2017 ICN	·		Version v1.1.0		

STEP 15: Confirmation and return to the main page of the database

Once you submit your application, you should see the confirmation of participation in WSA Young Innovators 2017 and have the option to return to the home page. Once WSA office has approved your application as complete, you will receive a mail.





As soon as you submit your project your part is done!

Only projects submitted will be considered for the WSA Young Innovators 2017.

GOOD LUCK!

Meanwhile, stay in touch with us via Facebook and Twitter and share with your friends that you're taking part in the WSA! If you have any questions, please do not hesitate to contact us: office@worlsummitawards.org

Your WSA TEAM!