

HOW TO APPLY FOR THE WSA YOUNG INNOVATORS: DATABASE & MANUAL

To apply for WSA Young Innovators 2017 you can use our Database and Young Innovators Contest tool. Please follow below steps to apply for your country.

To explain the process, we have used the country “Spain” as an example, “Test” as name, “text” for all the information fields.

If you have questions or encounter problems, please get in touch: office@worldsummitawards.org

GOOD LUCK!

APPLY AT THE YOUNG INNOVATORS CONTEST WEBPAGE

PLEASE NOTE: The WSA Young Innovators is strictly limited to applicants under 30 years of age. The main project participants have to be not more than 30 years old at the time of application.

STEP 1: Click register

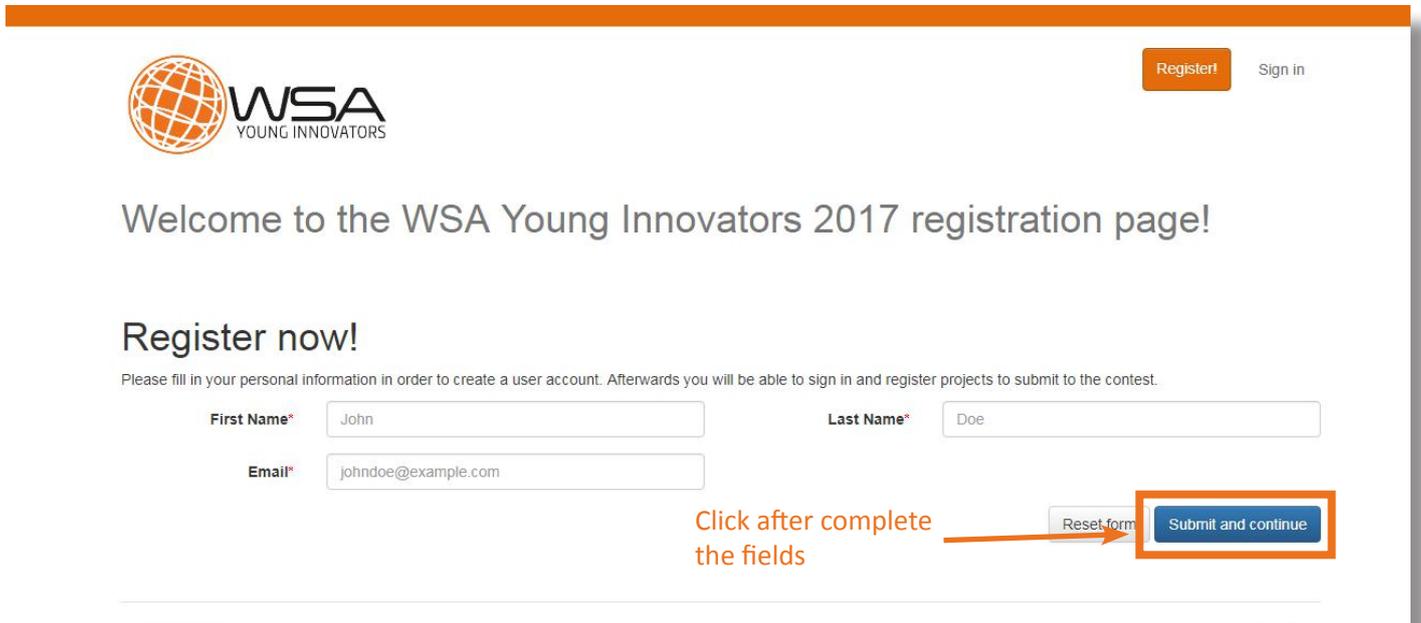
Click on the orange button “Register”: <https://db.icnm.net/Signup/Youthaward/2017/>



The screenshot shows the registration page for WSA Young Innovators 2017. At the top left is the WSA Young Innovators logo. To the right, there is a navigation bar with a blue "Register!" button and a "Sign in" link. An orange arrow points to the "Register!" button with the text "Click to register!!". Below the navigation bar, the main heading reads "Welcome to the WSA Young Innovators 2017 registration page!". On the left side, there is a "Sign in" section with a sub-heading "Please enter the credentials you received by mail from us or sign in with an existing account from former awards." Below this are input fields for "Username" (with placeholder "Your username") and "Password" (with placeholder "*****"). At the bottom of the sign-in section are three buttons: "Don't have an account?", "Lost your Password?", and "Sign in". On the right side, there is a promotional banner for "The World Summit Award" with the text "WHO CONTRIBUTE TO A" and "KNOWLEDGE SOCIETY" over a background of puzzle pieces.

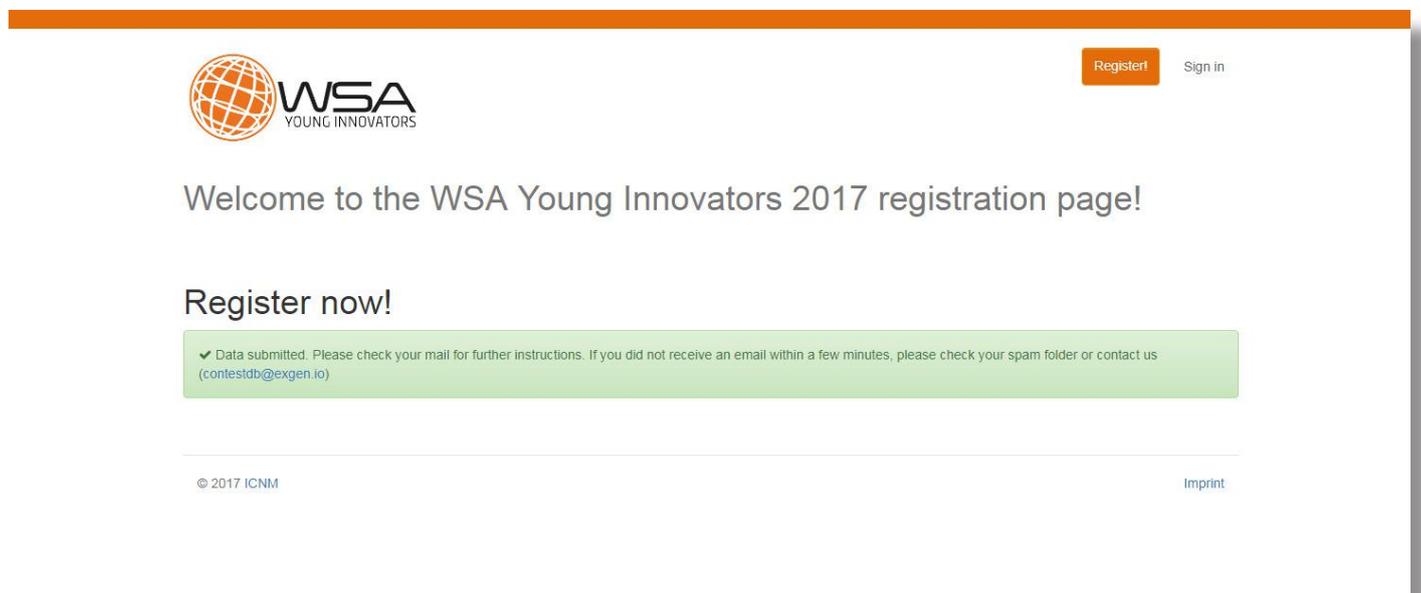
STEP 2: Complete the registration form

Complete all the fields and click the blue button “Submit and Continue” when the data is correct.



The screenshot shows the registration page with the WSA Young Innovators logo in the top left and right corners. The main heading reads "Welcome to the WSA Young Innovators 2017 registration page!". Below this is a "Register now!" section with a sub-heading "Please fill in your personal information in order to create a user account. Afterwards you will be able to sign in and register projects to submit to the contest." The form contains three input fields: "First Name*" with the value "John", "Last Name*" with the value "Doe", and "Email*" with the value "johndoe@example.com". To the right of the form are two buttons: "Reset form" and "Submit and continue". An orange arrow points from the text "Click after complete the fields" to the "Submit and continue" button, which is highlighted with an orange border.

After submitting your registration, a new page should confirm you that a mail has been sent to you with the instructions of the next steps.

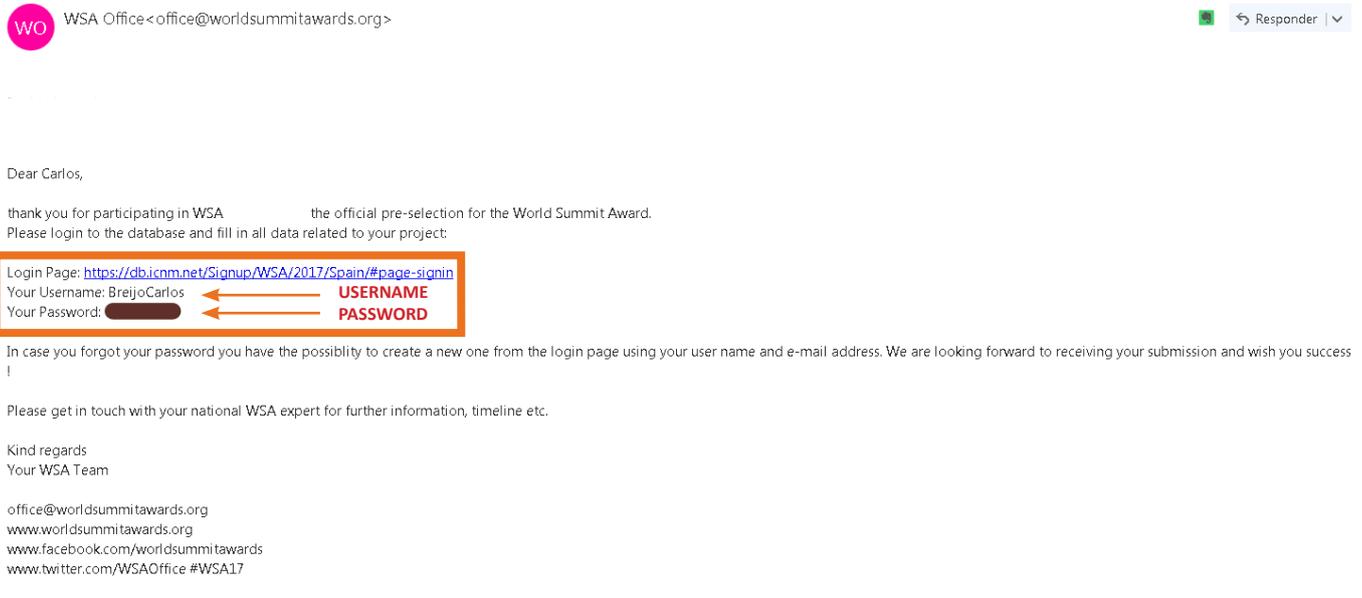


The screenshot shows the confirmation page after registration. It features the same WSA Young Innovators logo and navigation buttons as the previous page. The main heading is "Welcome to the WSA Young Innovators 2017 registration page!". Below this is a "Register now!" section with a green confirmation message: "✓ Data submitted. Please check your mail for further instructions. If you did not receive an email within a few minutes, please check your spam folder or contact us (contestdb@exgen.io)". At the bottom of the page, there is a copyright notice "© 2017 ICNM" on the left and an "Imprint" link on the right.

STEP 3: Check your email account

As soon as you registered you will receive an email with your login data for the database. **Please check also your spam folder**, to make sure you don't miss the mail. If you did not receive an email, get in touch with WSA Office: office@worldsummitawards.org

WSA : Your login data



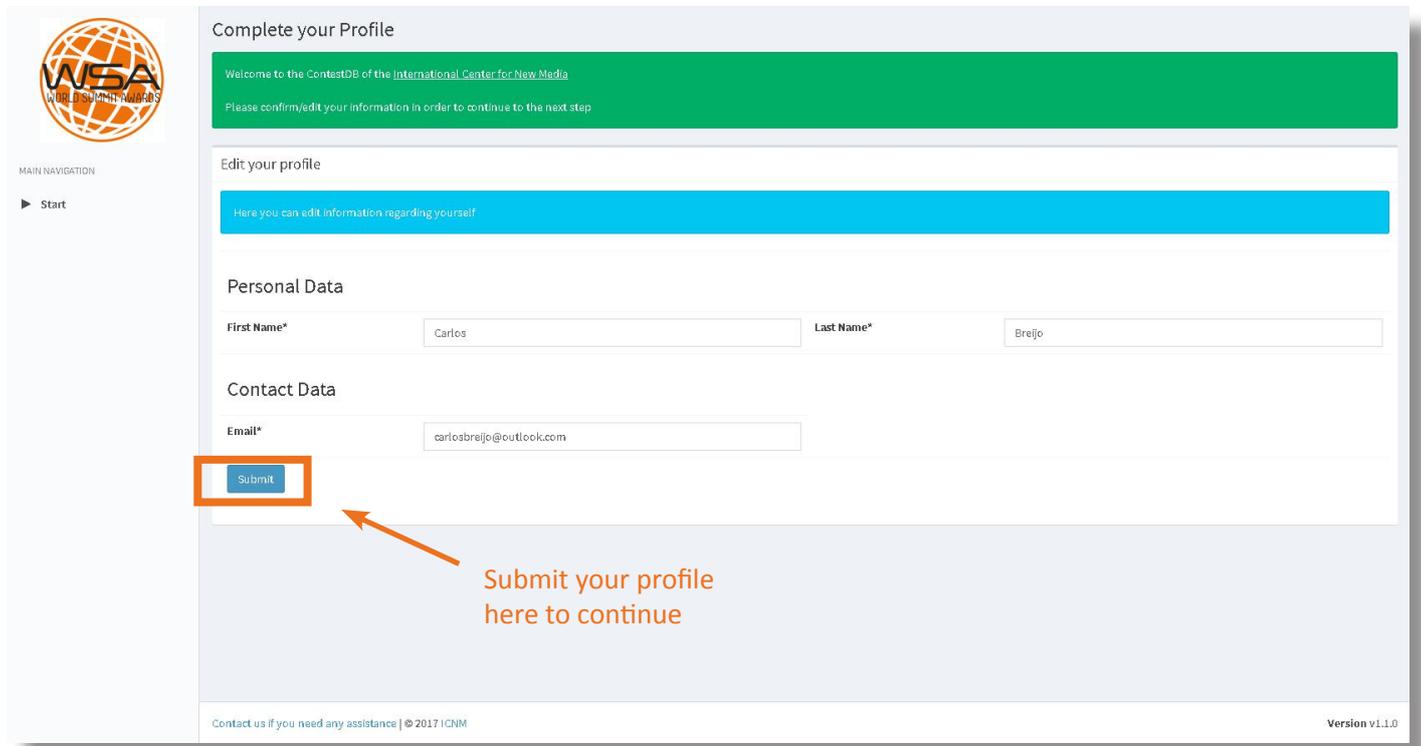
STEP 4: Sign in

Go to: <https://db.icnm.net/Signup/Youthaward/2017/>. Enter the username and the password you received on the mail and click the blue button "Sign in".



STEP 5: Complete the form with your personal data

Please check your email address. Please make sure to edit if we should use a different address. We will inform you on the next steps so it is crucial that we have a valid mail adress.



Complete your Profile

Welcome to the ContestDB of the [International Center for New Media](#)
Please confirm/edit your information in order to continue to the next step

Edit your profile

Here you can edit information regarding yourself

Personal Data

First Name* Last Name*

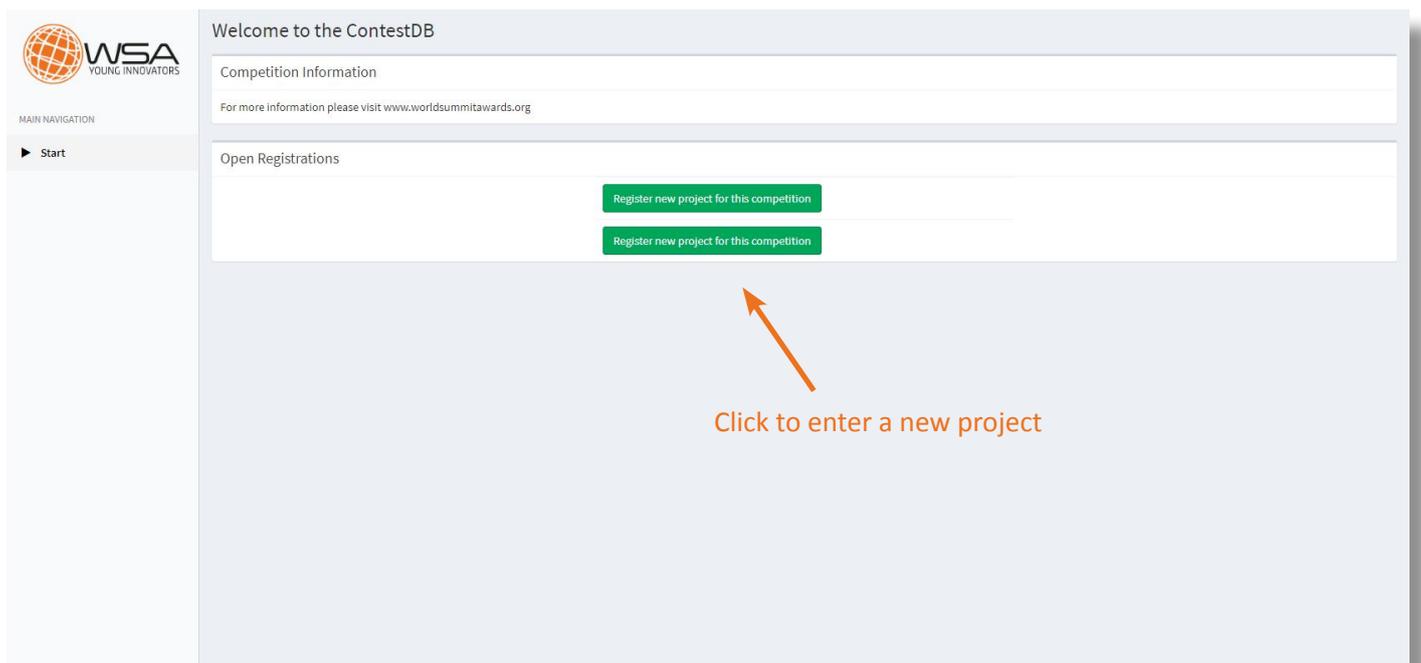
Contact Data

Email*

Submit your profile here to continue

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STEP 6: Register new project for this competition



Welcome to the ContestDB

Competition Information

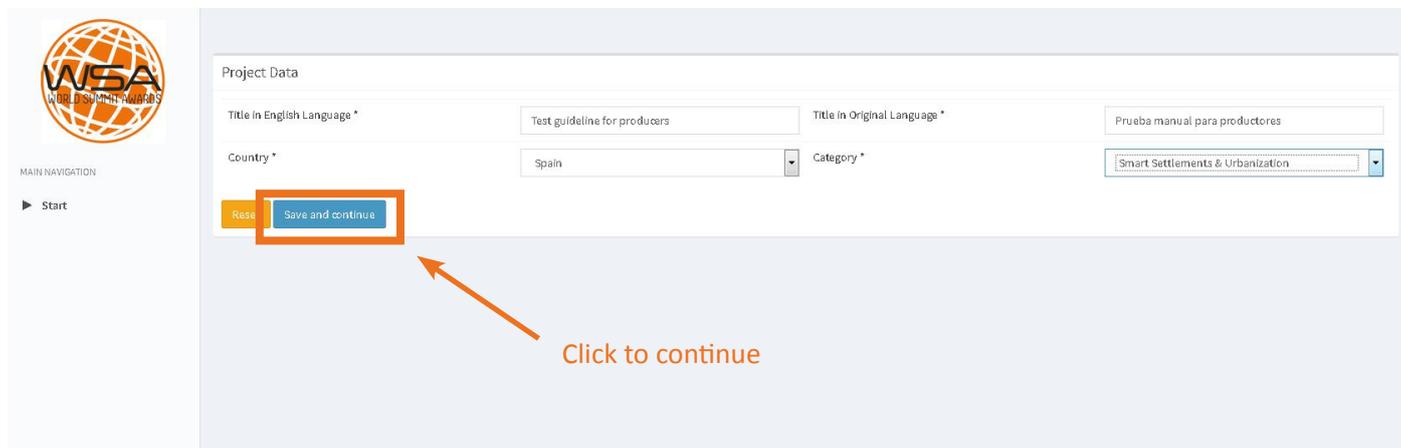
For more information please visit www.worldsummitawards.org

Open Registrations

Click to enter a new project

STEP 7: Project data

PLEASE NOTE that the category you choose on this step, **CANNOT** be modified later on the next steps.



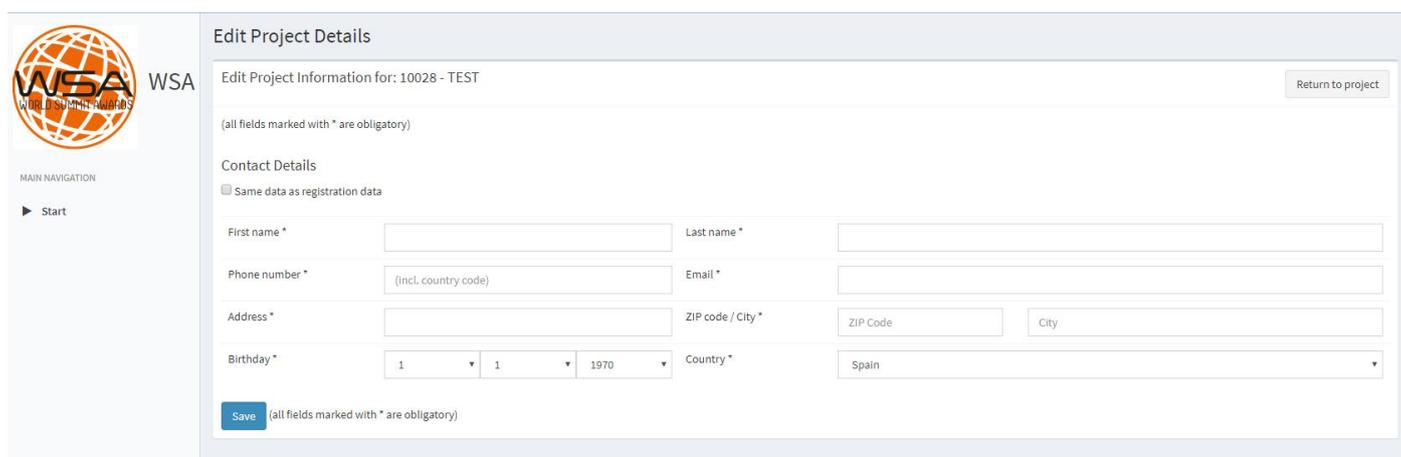
Project Data

Title in English Language * Title in Original Language *

Country * Category *

Click to continue

STEP 8: Contact data



Edit Project Details

Edit Project Information for: 10028 - TEST

(all fields marked with * are obligatory)

Contact Details

Same data as registration data

First name * Last name *

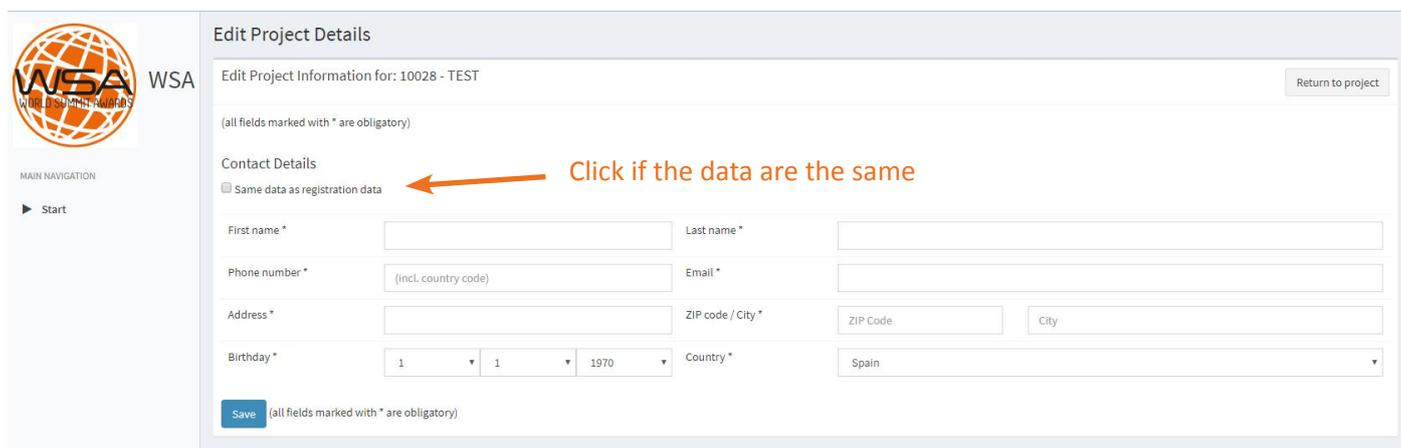
Phone number * Email *

Address * ZIP code / City *

Birthday * Country *

(all fields marked with * are obligatory)

Please click the box to avoid mistakes, if the registered data and your contact details are the same.



Edit Project Details

Edit Project Information for: 10028 - TEST

(all fields marked with * are obligatory)

Contact Details

Same data as registration data Click if the data are the same

First name * Last name *

Phone number * Email *

Address * ZIP code / City *

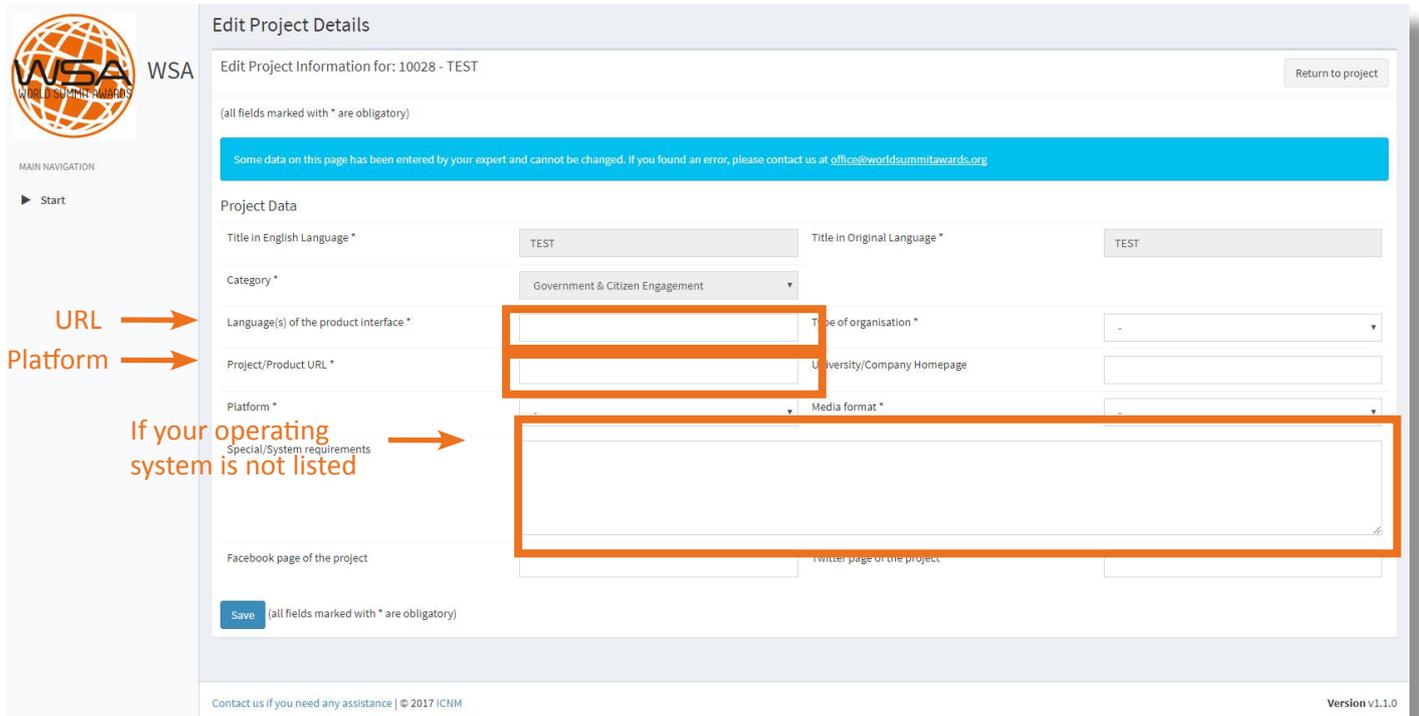
Birthday * Country *

(all fields marked with * are obligatory)

STEP 9: Project data

Please use this example as a guide to complete all the fields. On the “Platform*” box, select the operating system of your app. If you use an operating system that is not listed, chose “other” and mention your system under “Special requirements”.

Please be sure that the “Project/Product URL” is functional in the moment that you do this process and after submitting the application.



Edit Project Details
 Edit Project Information for: 10028 - TEST Return to project

(all fields marked with * are obligatory)

Some data on this page has been entered by your expert and cannot be changed. If you found an error, please contact us at office@worldsummitawards.org

Project Data

Title in English Language *	TEST	Title in Original Language *	TEST
Category *	Government & Citizen Engagement		
Language(s) of the product interface *		Type of organisation *	
Project/Product URL *		University/Company Homepage	
Platform *		Media format *	
Special/System requirements			
Facebook page of the project		Twitter page on the project	

Annotations:

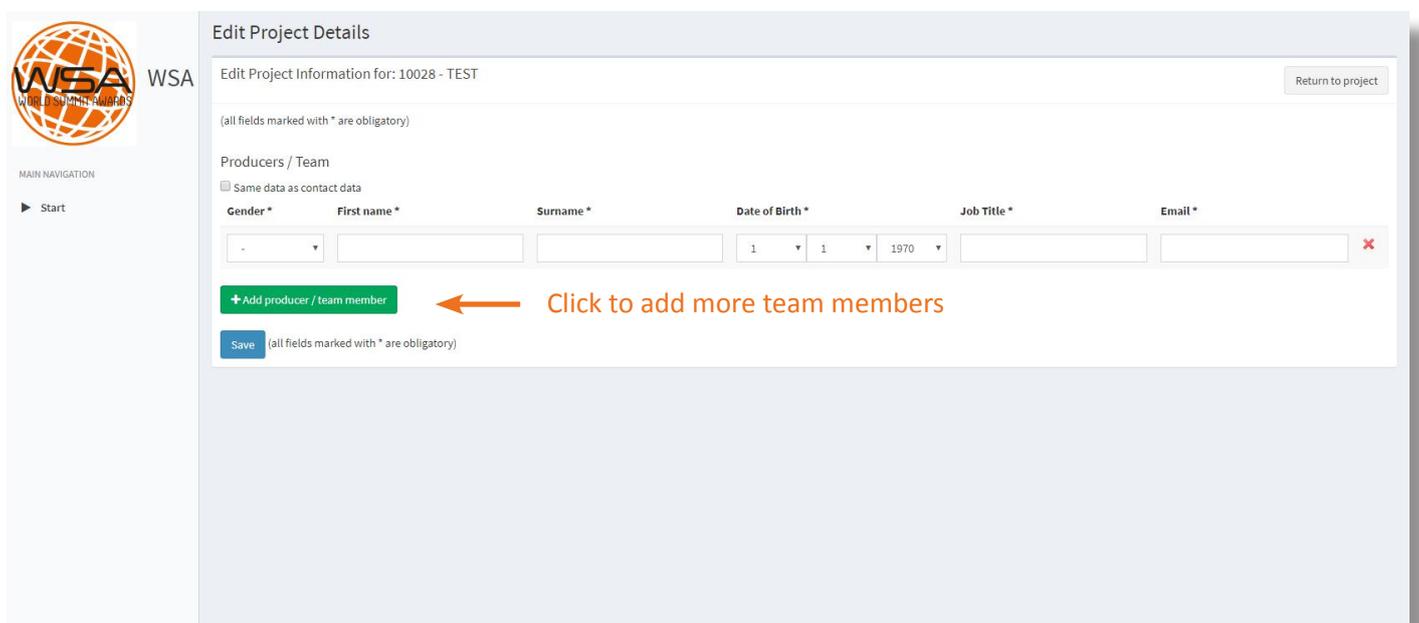
- URL → (points to Project/Product URL field)
- Platform → (points to Platform field)
- If your operating system is not listed → (points to Special/System requirements field)

Buttons: Save (all fields marked with * are obligatory)

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STEP 10: Team data

Add as many people as work and have an important role on the project: Co-Producers, designers, developers, marketing, CEO...



Edit Project Details
 Edit Project Information for: 10028 - TEST Return to project

(all fields marked with * are obligatory)

Producers / Team

Same data as contact data

Gender *	First name *	Surname *	Date of Birth *			Job Title *	Email *
-			1	1	1970		

+ Add producer / team member ← Click to add more team members

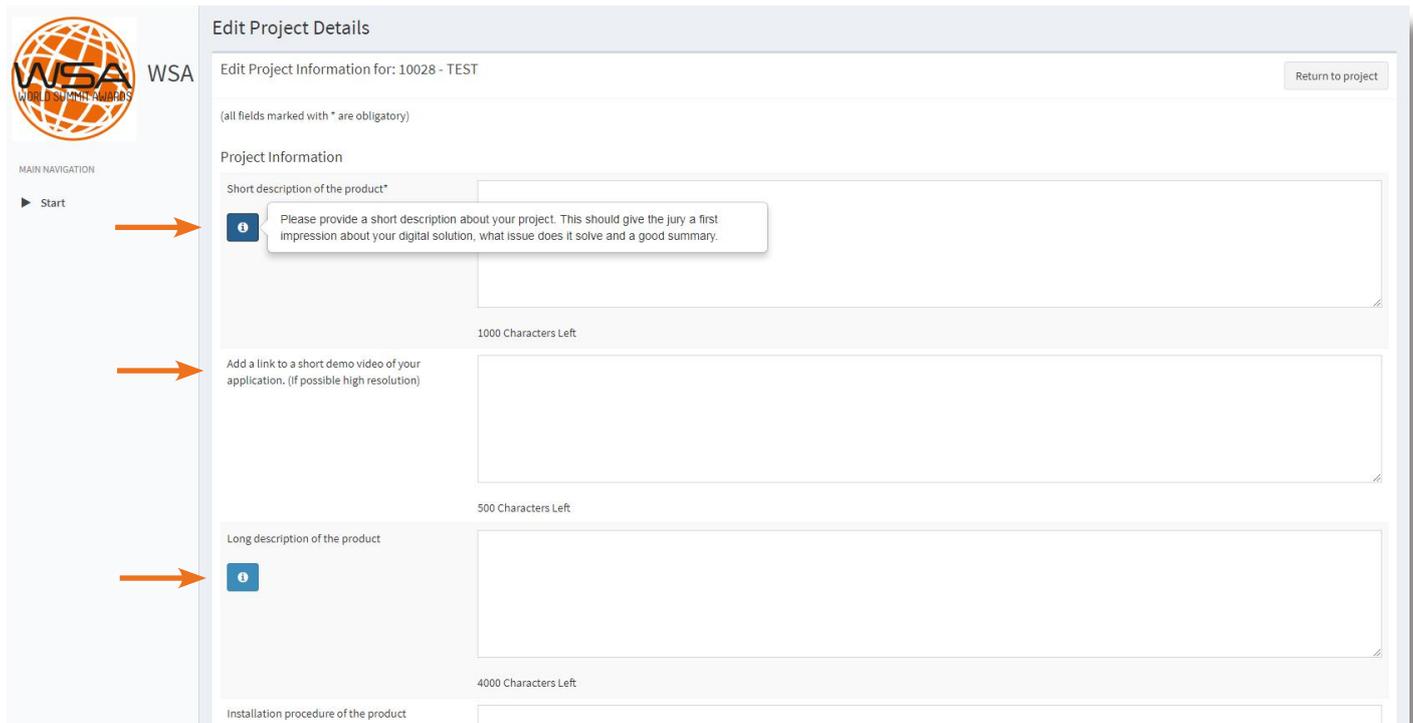
Buttons: Save (all fields marked with * are obligatory)

STEP 11: Project information

Please complete all the fields with all relevant details of your project as you can. Please be precise and on the point. Focus on how your product is unique, which issue it is adressed at and how it makes it's impact.

It is very useful for the Jury to have this information from your side as accurate and precise as possible. Avoid just copy pasting texts that are not really relevant for our Jury.

You can find a short guideline to complete every field on the left of the boxes.



Edit Project Details

Edit Project Information for: 10028 - TEST Return to project

(all fields marked with * are obligatory)

Project Information

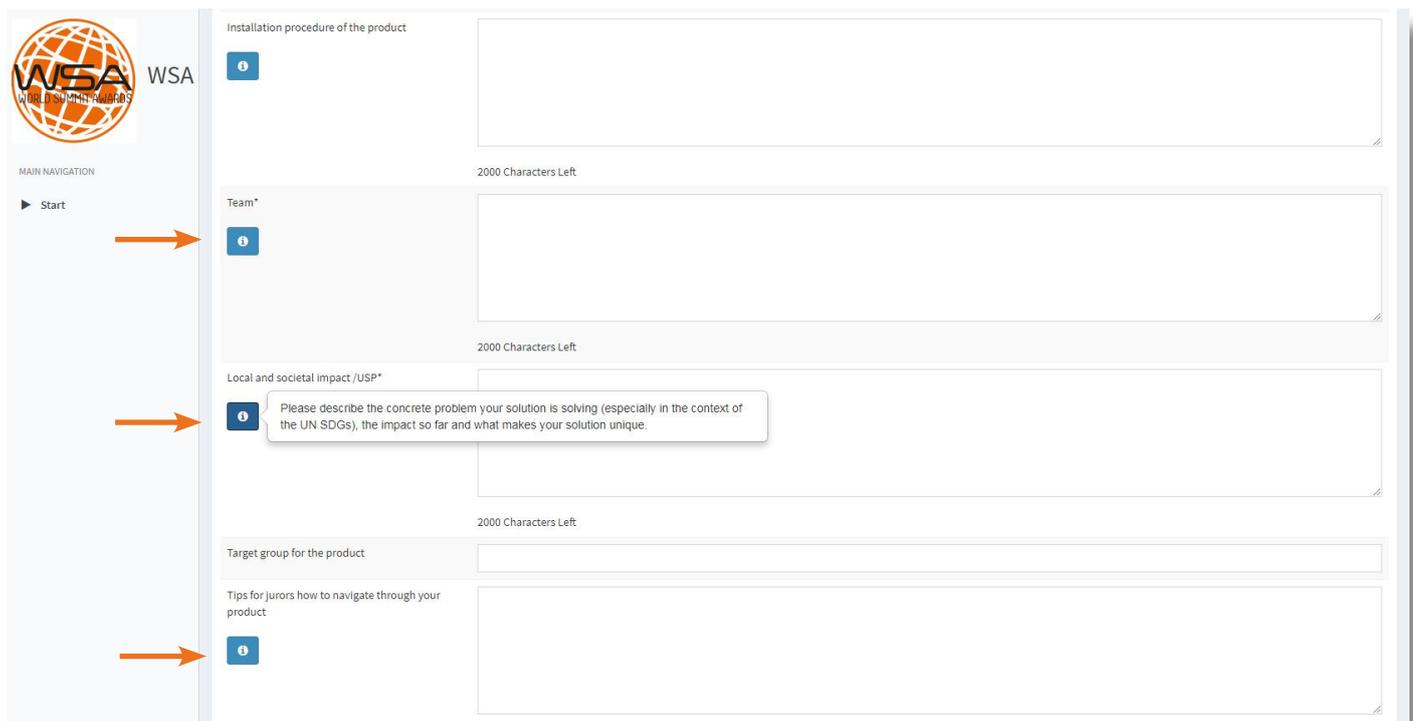
Short description of the product* 1000 Characters Left

Please provide a short description about your project. This should give the jury a first impression about your digital solution, what issue does it solve and a good summary.

Add a link to a short demo video of your application. (if possible high resolution) 500 Characters Left

Long description of the product 4000 Characters Left

Installation procedure of the product



Installation procedure of the product 2000 Characters Left

Team* 2000 Characters Left

Local and societal Impact /USP* 2000 Characters Left

Please describe the concrete problem your solution is solving (especially in the context of the UN SDGs), the impact so far and what makes your solution unique.

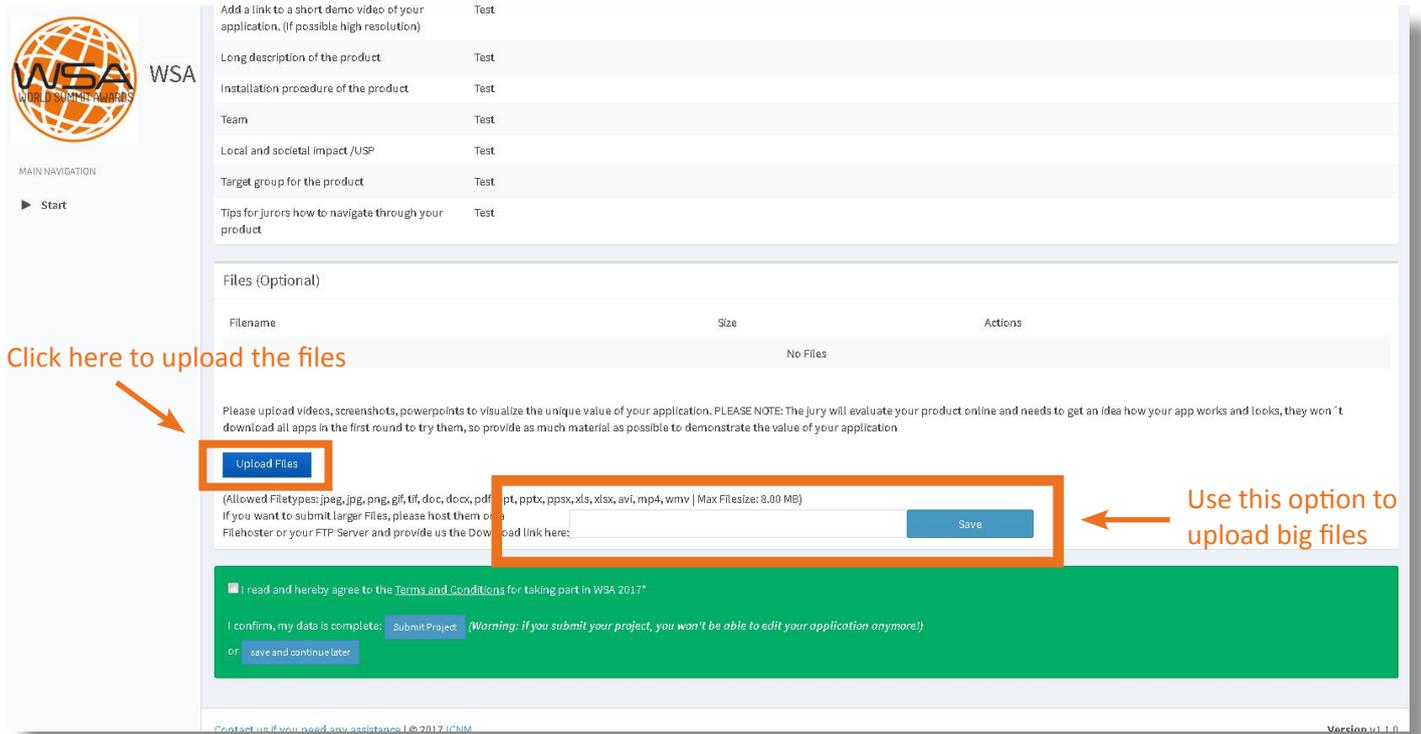
Target group for the product

Tips for jurors how to navigate through your product 2000 Characters Left

You can complete the project information uploading files (screenshots, presentations, etc.) that demonstrate the real running of the project/app.

We highly recommend to produce/upload/link a short video, it can be simple and self-made, to demonstrate the look & feel of your app, and the uniqueness of it.

PLEASE NOTE: The first round of the jury will be conducted online, so the jury members have to see how the app works, without downloading each of the hundreds submissions.



WSA
MAIN NAVIGATION
▶ Start

Add a link to a short demo video of your application. (If possible high resolution)	Test
Long description of the product	Test
Installation procedure of the product	Test
Team	Test
Local and societal impact /USP	Test
Target group for the product	Test
Tips for jurors how to navigate through your product	Test

Files (Optional)

Filename	Size	Actions
No Files		

Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won't download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application

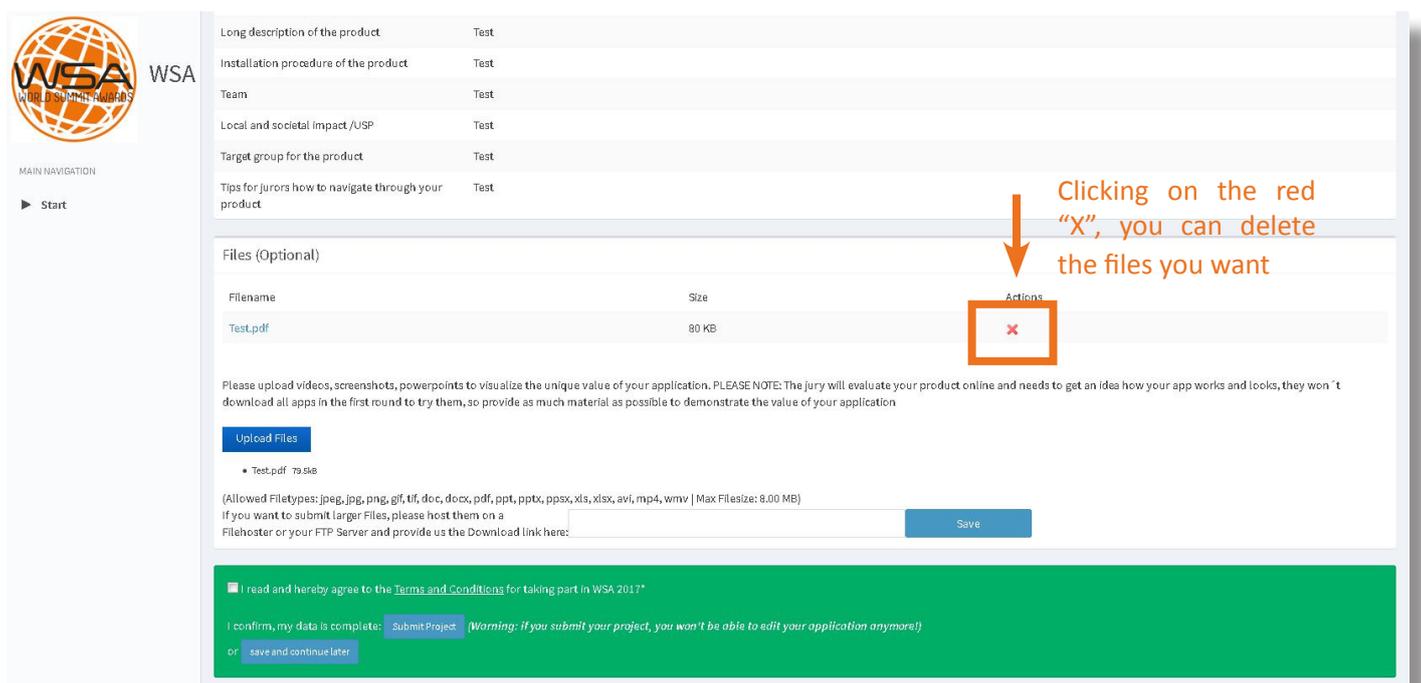
(Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls, xlsx, avi, mp4, wmv | Max Filesize: 8.00 MB)

If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here:

I read and hereby agree to the [Terms and Conditions](#) for taking part in WSA 2017*

I confirm, my data is complete: (Warning: if you submit your project, you won't be able to edit your application anymore!)
or

Contact us if you need any assistance | © 2017 | CHM Version: 1.1.0



WSA
MAIN NAVIGATION
▶ Start

Long description of the product	Test
Installation procedure of the product	Test
Team	Test
Local and societal impact /USP	Test
Target group for the product	Test
Tips for jurors how to navigate through your product	Test

Files (Optional)

Filename	Size	Actions
Test.pdf	80 KB	<input type="button" value="X"/>

Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won't download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application

- Test.pdf 79.5KB

(Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls, xlsx, avi, mp4, wmv | Max Filesize: 8.00 MB)

If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here:

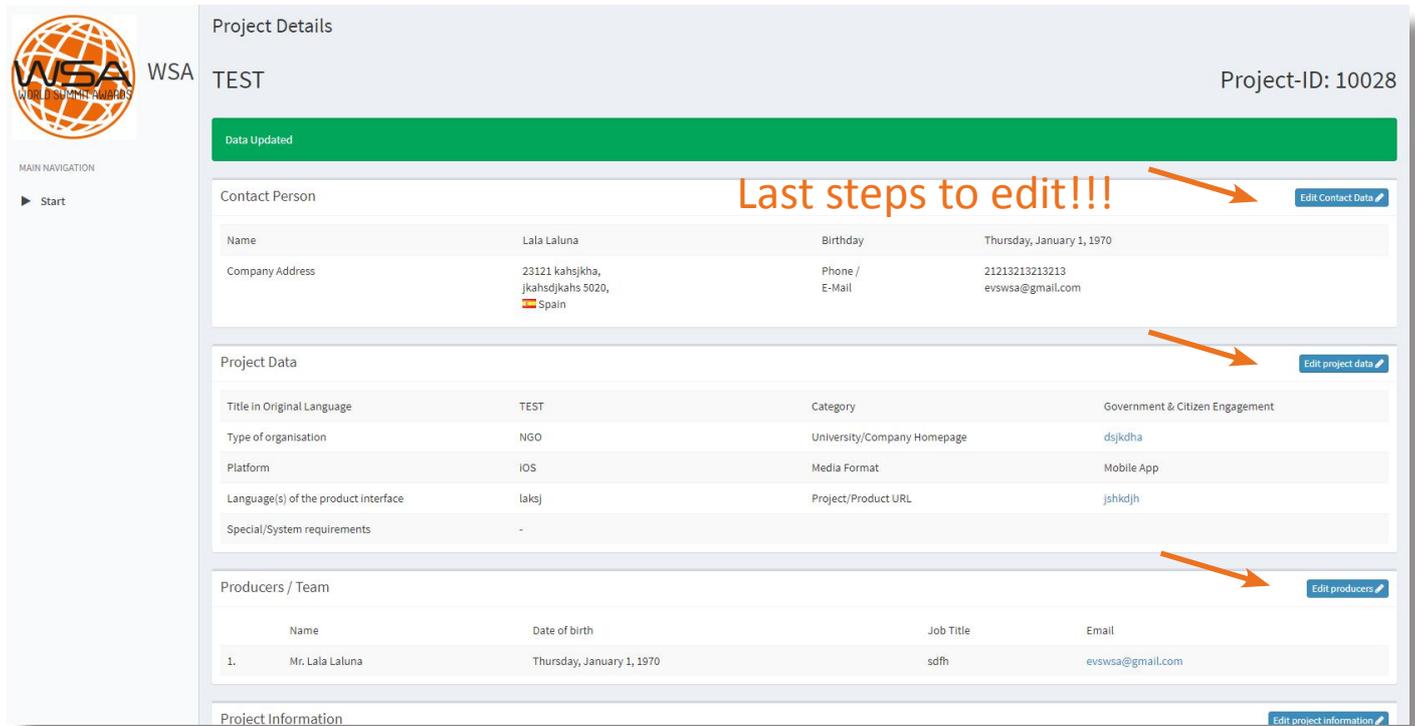
I read and hereby agree to the [Terms and Conditions](#) for taking part in WSA 2017*

I confirm, my data is complete: (Warning: if you submit your project, you won't be able to edit your application anymore!)
or

STEP 12: Check your application

Control that you have completed all the fields with the correct data and the best information for the Jury about your project.

PLEASE NOTE. You can save and continue later, then complete and edit of your application as many times as you want. **BUT** you should know that this is the last step in which you can edit your data and information.



Project Details TEST Project-ID: 10028

Data Updated

Last steps to edit!!!

Contact Person [Edit Contact Data](#)

Name	Lala Laluna	Birthday	Thursday, January 1, 1970
Company Address	23121 kahsjkha, jkahsdjkahs 5020, Spain	Phone / E-Mail	21213213213213 evswsa@gmail.com

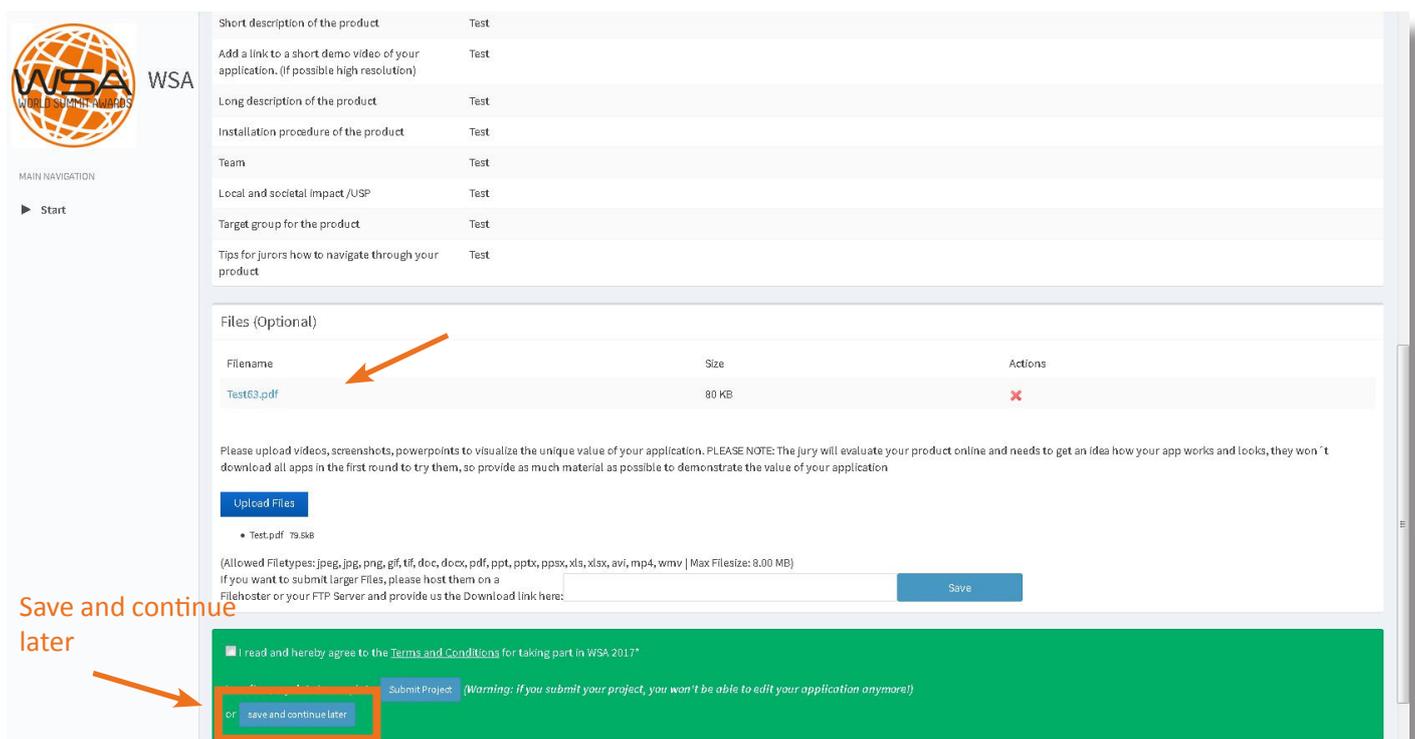
Project Data [Edit project data](#)

Title in Original Language	TEST	Category	Government & Citizen Engagement
Type of organisation	NGO	University/Company Homepage	dsjkdha
Platform	IOS	Media Format	Mobile App
Language(s) of the product interface	laksj	Project/Product URL	jshkdjh
Special/System requirements	-		

Producers / Team [Edit producers](#)

	Name	Date of birth	Job Title	Email
1.	Mr. Lala Laluna	Thursday, January 1, 1970	sdfh	evswsa@gmail.com

Project Information [Edit project information](#)



Project Information

Short description of the product	Test
Add a link to a short demo video of your application. (if possible high resolution)	Test
Long description of the product	Test
Installation procedure of the product	Test
Team	Test
Local and societal impact /USP	Test
Target group for the product	Test
Tips for jurors how to navigate through your product	Test

Files (Optional)

Filename	Size	Actions
Test63.pdf	80 KB	✗

Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won't download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application

[Upload Files](#)

- Test.pdf 79.5KB

(Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls,xlsx, avi, mp4, wmv | Max Filesize: 8.00 MB)
If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here: [Save](#)

I read and hereby agree to the [Terms and Conditions](#) for taking part in WSA 2017*

[Submit Project](#) (Warning: if you submit your project, you won't be able to edit your application anymore!)

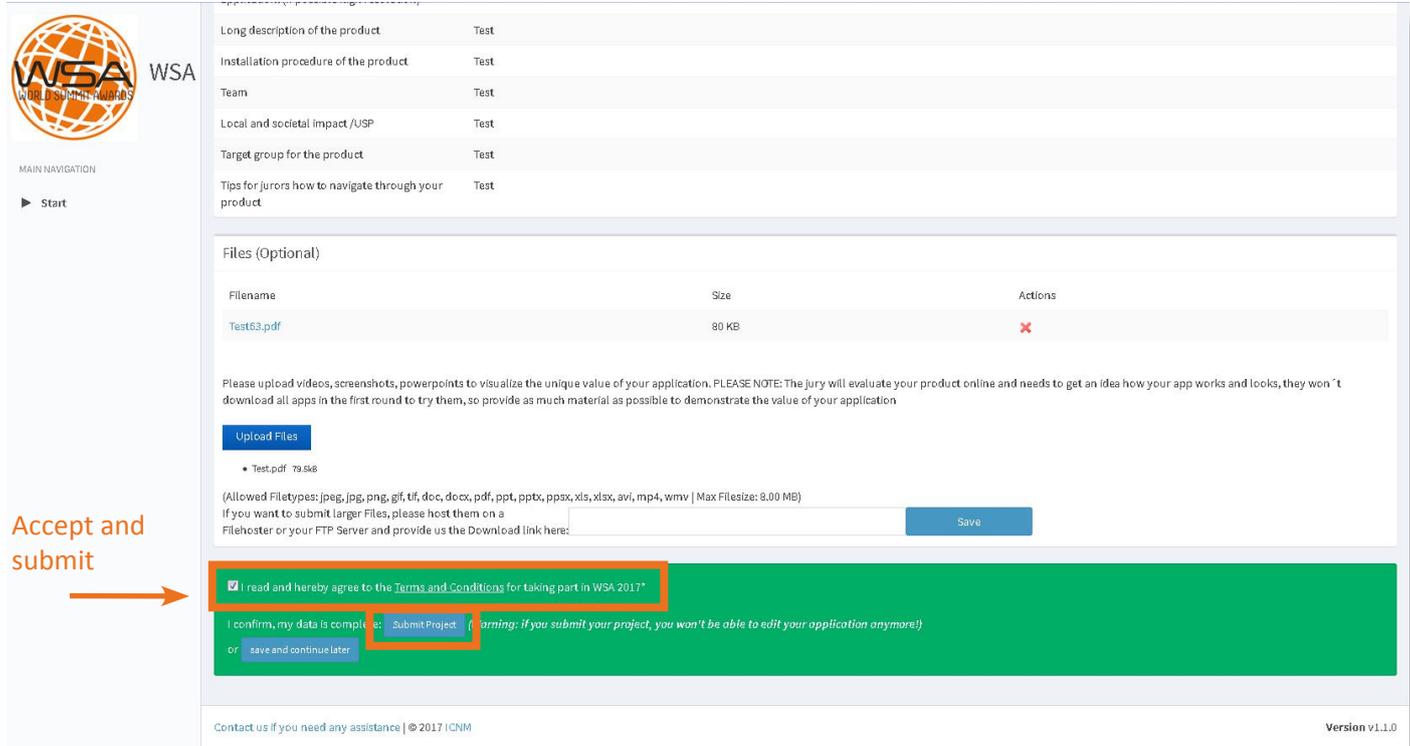
or [save and continue later](#)

Save and continue later

STEP 13: Agree to Terms & Conditions and submit your application

As soon as you edited and inspected all data and information, you can submit your project.

To submit your project you have to confirm that you understand and agree with the Terms and Conditions of WSA 2017.



WSA

MAIN NAVIGATION

► Start

Long description of the product	Test
Installation procedure of the product	Test
Team	Test
Local and societal impact /USP	Test
Target group for the product	Test
Tips for jurors how to navigate through your product	Test

Files (Optional)

Filename	Size	Actions
Test63.pdf	80 KB	✖

Please upload videos, screenshots, powerpoints to visualize the unique value of your application. PLEASE NOTE: The jury will evaluate your product online and needs to get an idea how your app works and looks, they won't download all apps in the first round to try them, so provide as much material as possible to demonstrate the value of your application

Upload Files

- Test.pdf 79.5KB

(Allowed Filetypes: jpeg, jpg, png, gif, tif, doc, docx, pdf, ppt, pptx, ppsx, xls, xlsx, avi, mp4, wmv | Max Filesize: 8.00 MB)
If you want to submit larger Files, please host them on a Filehoster or your FTP Server and provide us the Download link here: Save

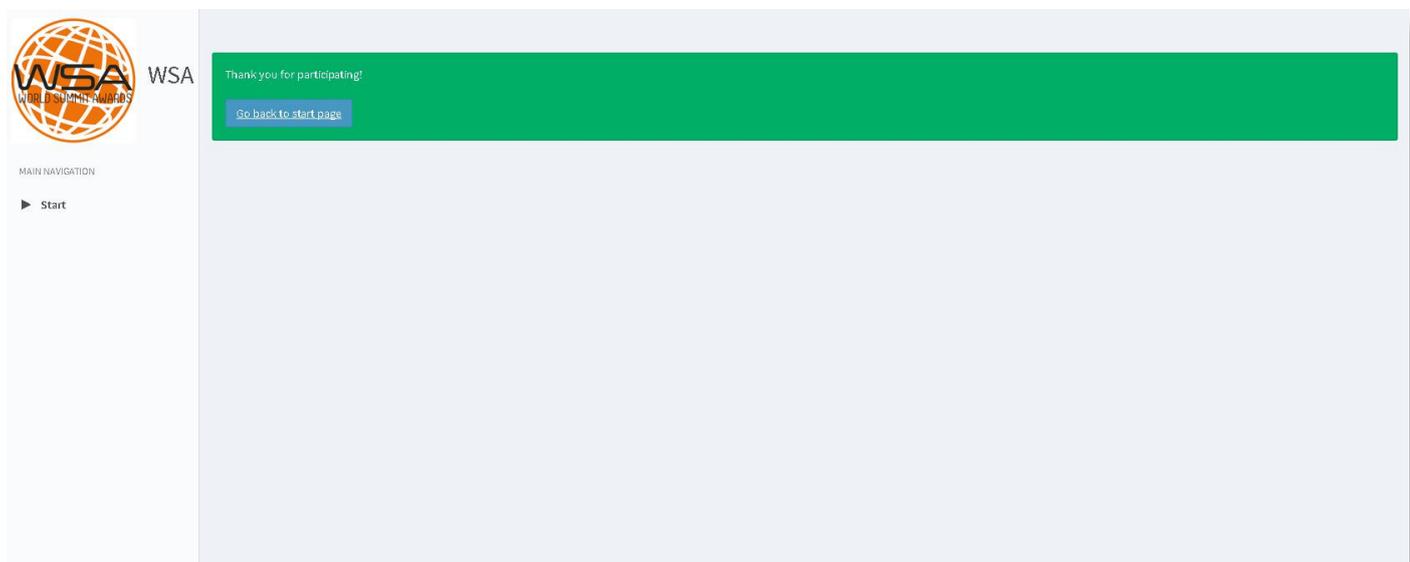
I read and hereby agree to the Terms and Conditions for taking part in WSA 2017*

I confirm, my data is complete: (Warning: if you submit your project, you won't be able to edit your application anymore!)
or

Contact us if you need any assistance | © 2017 ICNM Version v1.1.0

STEP 15: Confirmation and return to the main page of the database

Once you submit your application, you should see the confirmation of participation in WSA Young Innovators 2017 and have the option to return to the home page. Once WSA office has approved your application as complete, you will receive a mail.



WSA

MAIN NAVIGATION

► Start

Thank you for participating!



As soon as you submit your project your part is done!

Only projects submitted will be considered for the WSA Young Innovators 2017.

GOOD LUCK!

Meanwhile, stay in touch with us via [Facebook](#) and [Twitter](#) and share with your friends that you're taking part in the WSA!

If you have any questions, please do not hesitate to contact us:
office@worldsummitawards.org

Your WSA TEAM!